



SUMMIT eCOMMERCE® CUSTOMER WEB PAGE REQUEST

To request development a customer's eCommerce pages, please complete this form.

Date of Sale: ___/___/___ Requested "Go Live" Date: ___/___/___ Actual Live Date: ___/___/___
Salesperson: _____

1) For Salesperson to do:

Complete this section of the form and submit to Lesa (she will distribute a copy to Kane)

Have customer e-mail their company logo to lesa@summit-soft.com

Obtain from purchasing end user:

- Name of Person who Authorized Purchase of eCommerce®: _____
- Customer's Company Name: _____
- Who our customer wants their clients to contact with questions about using eCommerce: _____
- Contact Person's E-mail: _____
- Contact Person's Phone #: (_____) _____ - _____
- Customer's Web site: <http://www.>_____
- Version of Summit eCommerce®: (circle one) v10.1 v10.2
- URL for login: <http://www.>_____ on the link labeled _____
(For example: <http://www.midwaycoop.com/index.cfm?show=10&mid=15> on the link labeled "Co-op Account Access")
- Additional notes/comments: _____

2) For Webmaster to do:

Webmaster Project Leader: Lesla Van Meter

- ___/___/___ Received Summit eCommerce® Customer Web Page Request Form from Salesperson
- ___/___/___ Called to request logo from customer
- ___/___/___ Received logo from customer
- Company abbreviation: <param name="tccustomer" value="cbl=eclogscr co=_____ "> (Customer ID)
File path: <param name="tcdir" value="C:\Program Files\ecommerce">
Port number: <param <param name="tcport" value="7000"> (value "7012" for v10.2+)
IP address: <param name="tcserver" value="64.179.44.188">
TC log path: <param name="tclog" value="C:\Program Files\ecommerce\tc.log">
- ___/___/___ Developed htm pages/Tested/Posted to <http://www.summit-soft.com/ecommercecustomers/>
_____.htm (for IE) and _____.htm (for Netscape)
- ___/___/___ Informed Software Installation Project Leader of completion of customer's htm pages

3) For Tech Department to do:

Software Installation Project Leader: _____

- Called Customer ___/___/___ to Confirm Dates for Installation/Testing: ___/___/___
- ___/___/___ Software Installed/Tested
- ___/___/___ Created/Installed Admin software

4) For Software Support Department to do:

Software Training Project Leader: _____

- ___/___/___ E-mailed htm page link to customer along with login to test from their customers' perspective
- Called Customer ___/___/___ to Confirm Training Date (___/___/___) and # of Trainees: _____
- ___/___/___ Training Done
- ___/___/___ Inform Salesperson that training and installation are completed